

Tenancy Application

Property address.....
Commencement Date..... Lease Period.....
No. Of Persons Occupying.....Adults..... Children..... Ages.....
Phone (H).....Phone (W).....Mobile.....
Email address.....

Applicant Details

Surname First Name

Date Of Birth Marital Status

Driver's License No Passport No (If No License)

Present Address

Landlord / Agent Phone

Address Contact

Weekly Rental Lease Period

Reason For Leaving

Present Employer Phone

Contact / Job Title

Title At WorkPeriod Of Employment.....

Previous Employer (*If Less Than 1 Year In Current Employment*)

Contact / Job TitlePhone

Title At Work Period Of Employment

If Self Employed: State Type Of Business And Address

Industry How Long

Business Address Phone

Accountant Contact / Phone.....

Full names other persons include children wishing to occupy the above premises other than the applicants
(Please include the ages of the children)

.....
.....

References (Not A Relative):

1. Name Phone
Address How Long Known
2. Name Phone
Address How Long Known

Next Of Kin

- Name Relationship
Address Phone
- (This is required in case of emergency)*

Do You Have Any Pets? Yes / No If Yes, Please State.....
Are They Registered With Any Council? Yes / No

- I understand that any monies paid to the agent by myself will not be refunded should I elect not to proceed with the application, however if my application is not accepted, deposit will be refunded.
- I agree to give one month's notice before vacating premises and also agree not to sub-let the whole of any portion of the premises without the consent in writing of the landlord or agent.
- I acknowledge that when one month's notice is given the agent is authorised to use their key to take prospective tenants through the property with proper notice
- I agree to pay for all glass broken or cracked during my tenancy and hereby authorise you or to whom you may direct to re-glass each defective pane at my expense.
- I authorise you or to whom you may direct to clear or replace at my expense all blockages or breakages of sewer fittings or drains which may occur from time to time during my tenancy through other than natural causes of fair wear and tear.
- I agree to pay for all water consumed as per meter (if any) over and above the assessed rate by the Melbourne Metropolitan Board of Works.
- It is the tenant's responsibility to replace tap washers and light bulbs and steam clean the premise upon vacating.
- The property is to be let subject to the owner's approval & to the present tenants giving up possession (if still tenanted)

- A. Have you ever been evicted by a landlord / agent?
Yes / No If yes, give details
- B. Are you indebt to another agent or landlord / agent?
Yes / No If yes, give details
- C. Is there any reason known to you that would affect your rental payments?
Yes / No If yes give details

- I / We agree to pay the rent of \$.....weekly & monthly in advance commencing from for a period of months & to pay the sum of \$ as security deposit.
- I / We agree for the Agent to conduct a reference check and a credit check on me / us / my company for the purpose of assessing the risk in approving this application.
- I / We Confirm that the information given above is true and correct.

Applicant Signature

.....
Date

Tenant Consent for Reference and Credit Check

*I / We agree for the Real Estate Agent – Prime Estate International Pty Ltd to conduct a Reference Check and a Credit Check on *me / us / my company for the purpose of assessing the risk in approving a residential rental application.

.....
Applicant (s) Signature (s) Date

.....
Name (s) of Signatory (s) Date

Checklist

Before any application will be considered, each applicant must provide a

- 1. Copy of current driver's licence or pension card
- 2. Passport (front page and visa page)
- 3. Student I.D
- 4. Minimum 2 references
- 5. A recent bank statement