

Tenancy Application

Property address.....
Commencement Date..... Lease Period.....
No. Of Persons Occupying.....Adults..... Children..... Ages.....
Phone (H).....Phone (W).....Mobile.....
Email address.....

Applicant Details

Surname First Name

Date Of Birth Marital Status

Driver's License No Passport No (If No License)

Present Address

Landlord / Agent Phone

Address Contact

Weekly Rental Lease Period

Reason For Leaving

Present Employer Phone

Contact / Job Title

Title At WorkPeriod Of Employment.....

Previous Employer (If Less Than 1 Year In Current Employment)

Contact / Job TitlePhone

Title At Work Period Of Employment

If Self Employed: State Type Of Business And Address

Industry How Long

Business Address Phone

Accountant Contact / Phone.....

Full names other persons include children wishing to occupy the above premises other than the applicants
(Please include the ages of the children)

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.....

References (Not A Relative):

1. Name Phone
Address How Long Known
2. Name Phone
Address How Long Known

Next Of Kin

- Name Relationship
Address Phone
- (This is required in case of emergency)*

Do You Have Any Pets? Yes / No If Yes, Please State.....
Are They Registered With Any Council? Yes / No

- I understand that any monies paid to the agent by myself will not be refunded should I elect not to proceed with the application, however if my application is not accepted, deposit will be refunded.
- I agree to give one month's notice before vacating premises and also agree not to sub-let the whole of any portion of the premises without the consent in writing of the landlord or agent.
- I acknowledge that when one month's notice is given the agent is authorised to use their key to take prospective tenants through the property with proper notice
- I agree to pay for all glass broken or cracked during my tenancy and hereby authorise you or to whom you may direct to re-glass each defective pane at my expense.
- I authorise you or to whom you may direct to clear or replace at my expense all blockages or breakages of sewer fittings or drains which may occur from time to time during my tenancy through other than natural causes of fair wear and tear.
- I agree to pay for all water consumed as per meter (if any) over and above the assessed rate by the Melbourne Metropolitan Board of Works.
- It is the tenant's responsibility to replace tap washers and light bulbs and steam clean the premise upon vacating.
- The property is to be let subject to the owner's approval & to the present tenants giving up possession (if still tenanted)

- A. Have you ever been evicted by a landlord / agent?
Yes / No If yes, give details
- B. Are you indebt to another agent or landlord / agent?
Yes / No If yes, give details
- C. Is there any reason known to you that would affect your rental payments?
Yes / No If yes give details

- I / We agree to pay the rent of \$.....weekly & monthly in advance commencing from for a period of months & to pay the sum of \$ as security deposit.
- I / We agree for the Agent to conduct a reference check and a credit check on me / us / my company for the purpose of assessing the risk in approving this application.
- I / We Confirm that the information given above is true and correct.

Applicant Signature

.....
Date

Tenant Consent for Reference and Credit Check

*I / We agree for the Real Estate Agent – Prime Estate International Pty Ltd to conduct a Reference Check and a Credit Check on *me / us / my company for the purpose of assessing the risk in approving a residential rental application.

.....
Applicant (s) Signature (s) Date

.....
Name (s) of Signatory (s) Date

Checklist

- Before any application will be considered, each applicant must provide a
1. Copy of current driver's licence or pension card
 2. Passport (front page and visa page)
 3. Student I.D
 4. Minimum 2 references
 5. A recent bank statement

UTILITY CONNECTIONS

THIS IS A FREE SERVICE THAT CONNECTS ALL YOUR UTILITIES



Once we have received this application we will call you to confirm your details.

Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this Application to confirm the information on this Application and explain the details of the services offered. Direct Connect is a utility one stop connection service.

Please tick utilities as required

Electricity Gas Phone Internet Insurance Pay TV Water

What is the address of the property you would like to rent?

Postcode

Lease commencement date?

Day Month Year

Please provide your personal details

Title Date of Birth

Surname

Given names

Licence/Passport/Medicare No.

State/Country

Pension no. (if applicable)

Pension type (if applicable)

Please provide your contact details

Mobile phone no.

Home phone no. Work phone no.

Fax no.

Email address

DECLARATION AND EXECUTION: By signing this application, I/we: consent to Direct Connect arranging for the connection and disconnection of the nominated utility services and to providing information contained in this application to utility providers for this purpose; acknowledge having been provided with terms and Conditions of Supply of Direct Connect and having read and understood them together with the Privacy Collection Notice set out below; declare that all the information contained in this application is true and correct and given of their own free will; expressly authorise Direct Connect to provide any information disclosed in this Application to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; expressly authorise Direct Connect to provide any information disclosed in this Application to an information provider for the purpose of that information provider disclosing it to a supplier or potential supplier of the Services in accordance with the Privacy Collection Notice and to obtain any information necessary in relation to the Services; consent to Direct Connect contacting me by telephone or by SMS in relation to the marketing or promotion of all of the services listed under the heading "Utility Connections" above even if we/I have not applied for the connection of those services in this application. This consent will continue [for a period of 1 year from the date of our/my execution of this application/until [28] days after we/I disconnect the last of the services in respect of which this application is made]; acknowledge that this consent will permit Direct Connect to contact us/me even if the telephone numbers listed on this application form are listed on the Do Not Call Register; understand that under the requirements of the Privacy Act 1988, Direct Connect will ensure that all personal information obtained about me/us will be appropriately collected, used, disclosed and transferred and will be stored safely and protected against loss, unauthorised access, use, modification or disclosure and any other misuse; authorise the obtaining of a National Metering Identifier (NMI) for my residential address to obtain supply details; consent to Direct Connect disclosing my/our details to utility providers (including my/our NMI and telephone number); declare and undertake to be solely responsible for all amounts payable in relation to the connections and/or supply of the Services and hereby indemnify Direct Connect and its officers, servants and agents and hold them indemnified against any charges whatsoever in respect of the Services; acknowledge that, to the extent permitted by law, Direct Connect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of the services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection, disconnection or provision of, or failure to connect or disconnect or provide, the nominated utilities; acknowledge that whilst Direct Connect is a free service I/we may be required to pay standard connection fees or deposits required by various utility providers; acknowledge that the Services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated utility providers bind me/us and that after hours connections may incur additional service fees from utility providers; acknowledge that the real estate agent listed on this application form may receive a benefit from Direct Connect in connection with the provision of the service being provided to me/us by Direct Connect; and acknowledge the entitlement of Direct Connect and its associates, agents and contractors, to receive a fee or remuneration from the utility provider and that such fee or remuneration will not be refunded to me as a rebate in connection with the provision of the utility connection services.

By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements, authorisations and other undertakings set out in this application form on behalf of all applicants listed in this application form.

Signature Date Property Manager Date